



Community Grant Application

It is the policy of LICA to provide grants, if funds are available, in support of other Lummi Island organizations and entities, as determined appropriate by a vote of the board. **One project per form, please PRINT, and before filling out, read the Life Cycle of a LICA Grant below.**

Organization: _____

Name of Project: _____

Date of Application: ____/____/____

Contact Person: _____

Title / Office: _____

Address: _____

City, State, ZIP: _____

Phone Number: (____) _____ Mobile Landline

Email: _____

Website (if any): _____

Number of Members: _____ Demographic Served: _____

Start Date of Project: ____/____/____

Total Budget for Project: _____ (round to whole dollars)

Amount Requested from LICA: _____

Has LICA funded your projects in the past? Yes No

Detailed Project Description: _____

For LICA use Only

Received

____/____/____

Board of Directors Vote

____/____/____

Declined

Approved

Amount Approved:

\$ _____

Membership Vote

____/____/____

Declined

Approved

Check # _____

____/____/____

Use the back, or a separate attachment for more details.

The Life Cycle of a LICA Grant

December 15th 2022

Your **completed application form** must be received by LICA.

Mail it to: **LICA Grants, P.O. Box 163, Lummi Island, WA 98262-0163**

(one form per project, but you can send multiple forms in one envelope)

January Board Meeting

LICA Board of Directors reviews applications.

In deciding whether to approve a grant, the board must be satisfied that the proposed project provides a specific **benefit to the community**, and that it will **not jeopardize LICA's tax-exempt status**.

Requests will not be approved for any project supporting personal, religious, or partisan political purposes.

January Membership Meeting

Board-recommend applications are presented to general membership.

February Annual Meeting

LICA membership votes on which applications to approve.

March 15th (or earlier)

LICA treasurer disburses funds for approved grants.

October 31st

The **grant end date** by which terms must be satisfied.

November 30th

Funded applicants **must report expenditures and outcomes** pursuant to the grant.

AND any unexpended funds must be returned to LICA.

